# Coastline College logo Curriculum Committee Minutes

3/19/2021, 1:30 to 2:30 pm

CCC Curriculum Zoom Room

**Committee Mandate: *To approve College curriculum.***

Participants/Members: X = present, EXC = excused, ABS = absent

| Name | Discipline or Area | Through Spring of: | Attendance |
| --- | --- | --- | --- |
| Alves, Mitchell | At-Large | 2022 | X |
| Blair, Shelly | Dean; Innovative Learning | Not Applicable | ABS |
| Bridges, Stephanie | English/Humanities | 2022 | X |
| Brock, Marilyn | At-Large | 2023 | X |
| Brown, Brandon | Career Programs | 2023 | X |
| Can, Minh | At-Large | 2021 | ABS |
| Cao, Thomas | Mathematics | 2022 | X |
| Chapman, Cheryl | Computer Technology | 2022 | X |
| Curry, Fred | At-Large | 2021 | X |
| Emerson, Dana | Dean; Westminster, Le-Jao Campus | Not Applicable | X |
| Evangelista, Amy | Counselor | 2022 | X |
| Fauce, Steven | SLOs Coordinator | Not Applicable | X |
| Grove, Timothy | English as a Second Language | 2023 | ABS |
| Harrison, Nate | Manager, Military | Not Applicable | ABS |
| Henry, Deborah | At-Large, Co-Chair | 2022 | X |
| Holliday, Ann | Special Education | 2022 | X |
| Hornung, Christopher | Fine and Applied Arts | 2021 | ABS |
| Isbell, Anna | Garden Grove Campus Representative | Not Applicable | X |
| Johnson, Dan | Social Science, Co-Chair | 2021 | X |
| Khan, Mahbub | Distance Learning | 2023 | ABS |
| Kim, Merry | Associate Dean; Garden Grove Campus | Not Applicable | X |
| Levenshus, Joshua | Mass Communications | 2022 | X |
| Mueller, Kate | Vice President of Student Services | Not Applicable | EXC |
| Neal, Tom | Dean; Newport Beach Campus | Not Applicable | X |
| Niehaus, Rachel | Health, Foods and Nutrition, Gerontology, Physical Education | 2021 | X |
| Oelstrom, Jeanne | Business | 2021 | X |
| Petry, Petra | International Language | 2022 | X |
| Rodriguez, Vince | Vice President of Instruction | Not Applicable | X |
| Salcedo, Daniel | Science | 2021 | X |
| Salimi, Layla | At-Large | 2023 | X |
| Shea, Nora | Librarian | Not Applicable | X |
| Weber, Daniel | Articulation Officer | Not Applicable | X |
| Vacant | Associated Student Government Representative | 2021 | ABS |

Guest(s):

Lee, Lisa (MATH Chair)

Mensah, Araba (Stud Serv & Partnerships)

Ryan, Celeste (Coordinator DSPS)

Samson, Kevin (EMGT Chair)

Stubblefield, Katie (SPED)

Willson, Dawn (Marketing)

Recorder: Ann French

## CALL TO ORDER

* 1. Welcome (quorum: 1:32 pm)
	2. Adoption of Agenda

Revise agenda: item on Consent Calendar, EMGT C283, removed to items 5.2.1 and 5.2.1.1.

**Motion to Approve as revised: Weber, Daniel (second: Chapman, Cheryl). Approved.**

## REPORTS

* 1. Articulation Report: Daniel Weber

There are no updates to C-ID or GE approvals. There has been an update to courses submitted to CSULA. Some physics, history, nutrition, astronomy, anthropology have been articulated. Chemistry and biology courses are still under review.

There have been no updates to Ethnic Studies course.

## CONSENT CALENDAR

### Course Coding Corrections

**Effective Fall 2021**

**FROM TO**

* + 1. CST/CYBR C271 – Become a Security Consultant

TOP Code 0708.10 TO 0708.00

* + 1. MATH C046 – Statistics Pathway

CB04 C D

CB08 Basic Skills Not Basic Skills

CB25 Y C

* 1. Course Suspensions

**Effective Fall 2021**

* + 1. MATH C010 – Elementary Algebra
	1. Course Retirements

**Effective Fall 2021**

* + 1. MATH C005 – Basic Mathematics
		2. MATH C008 – Pre-Algebra
	1. Program Update

**Effective Fall 2021**

* + 1. Cybersecurity and Computer Networking Certificate of Accomplishment

CST C248 renumbered to CST C248B

**Motion to Approve: Alves, Mitchell (second: Weber, Daniel). Approved.**

## DISCUSSION ITEMS

* 1. Course Number Changes-Deborah Henry

Revising a course to change the number actually results in the course showing up as a new course in Banner. When this occurs it needs to be determined whether the newly revised course is identical to the historical course. In other words, should the students who completed the course previously be restricted from completing the course again under the new number. An issue also arises when the course is part of any program; the program is updated automatically in CurricUNET but is not automatically updated with the new course number in the catalog. The catalog description of the revised course should always include language that identifies that the course was formerly known as another number. The Committee suggested that this statement could be removed from the course description after five years. This would fall on Program Review to see that this is consistently applied. This will assist the Counseling Department when meeting with students.

* 1. ~~CTE TOP Code Alignment Bi-Annual Review Summary Report-Tobi West~~

## ACTION ITEMS

* 1. New Courses: Noncredit

**Effective Spring 2022**

Items 5.1.1 through 5.1.4 are being considered together. These courses will serve our students well with the artistic community in Orange County.

* + 1. SPED C071N – Two-Dimensional Media; 40 hours, Noncredit

Semester Length: 16 lecture/24 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none; fee: none; grade: pass/no pass/satisfactory progress. This dynamic course is designed for student creatives who want to develop professional two-dimensional artistic vocational skills including the best practices, terms, and techniques necessary for entry-level positions as an artist, studio assistant, gallery or museum guide, guard, cleaner, front desk, archivist, and installer. Not transferable.

Originator: Katie Stubblefield

* + 1. SPED C072N – Three-Dimensional Media; 40 hours, Noncredit

Semester Length: 16 lecture/24 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none; fee: none; grade: pass/no pass/satisfactory progress. This course is designed for student creatives who want to develop professional three-dimensional artistic skills including best practices, terms, and techniques necessary for entry-level positions as an artist, studio assistant, gallery or museum guide, guard, cleaner, front desk, archivist and installer. Not transferable.

Originator: Katie Stubblefield

* + 1. SPED C073N – Stagecraft; 40 hours, Noncredit

Semester Length: 16 lecture/24 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none; fee: none; grade: pass/no pass/satisfactory progress. This exciting course is designed for student creatives who want to develop professional stagecraft vocational skills including best practices, terms, and techniques necessary for entry-level positions as a stagehand, set and backdrop painter, prop maker, and curtain rigger. Not transferable.

Originator: Katie Stubblefield

* + 1. SPED C074N – Exhibition; 40 hours, Noncredit

Semester Length: 16 lecture/24 non-lecture hours; Prerequisite: none; Corequisite: none; Advisory: none; fee: none; grade: pass/no pass/satisfactory progress. This course is designed for student creatives who want to develop professional exhibition skills including best practices meeting ADA regulations, terms, and techniques necessary for entry-level positions in exhibition settings, including galleries and museums including painter, installer, storage, greeter, security, and tour guide. Not transferable.

Originator: Katie Stubblefield

**Motion to Approve: Evangelista, Amy (second: Brown, Brandon). Approved.**

* 1. Course Revisions: Credit-Major

**Effective Fall 2021**

**FROM TO**

This course has been updated to align with State requirements.

* + 1. EMGT C283 – Work Based Learning

Hours 270 180-225

See CurricUNET for changes to description, methods of instruction (+AV two way, online, hybrid), instructional techniques, assignments, methods of evaluation, textbooks, DE addendum

Originator: Kevin Sampson

**Motion to Approve: Shea, Nora (second: Brown, Brandon). Approved.**

* + - 1. Distance Learning Approval Requested for EMGT C283

Internet

Internet/Classroom Hybrid

Two-way Interactive

**Motion to Approve: Weber, Daniel (second: Isbell, Anna). Approved.**

**Effective Fall 2020**

This course is being revised to align with MIS coding. A concern was raised about a course with no prerequisites being used to allow students to graduate under Option 1, actually lowering the math graduation requirement. The comment was made that this course is already being used to establish math competency. This is actually a State requirement that MATH C030 or any course that is equivalent is the threshold to graduate using Option 1. MATH C046 is not a lower level of math than C030, but it is a different branch of algebra that focuses on preparing students to take statistics. It is one level below college-level, which is the same level as MATH C030. The history of this course is that it was originally designated as not being a stand-alone course but preparing a student to complete a degree-applicable course, MATH C146. But MATH C146 is no longer offered, then this course was made degree applicable in that it satisfies math competency for Option 1.

Getting back to the original reason for the change to this course; the college will not receive apportionment from the State with the course coded the way it is now. The change is being applied to the fall 2020 semester so apportionment may be collected for students enrolled during that semester. If the Math Department still has concerns about this course being degree applicable, that conversation could be brought to a future Curriculum Committee meeting.

* + 1. MATH C046 – Statistics Pathway

CB04 C D

CB08 Basic Skills Not Basic Skills

CB25 Y C

Originator: Lisa Lee

**Motion to Approve: Weber, Daniel (second: Isbell, Anna). Approved.**

* 1. Course Revisions: Credit-Minor

**Effective Fall 2021**

* + 1. CJ C110 – Criminal Investigation

See CurricUNET for changes to grading policy, textbook

Originator: Kevin Sampson

**Motion to Approve: Shea, Nora (second: Brown, Brandon). Approved.**

* 1. New Programs: Noncredit

**Effective Spring 2022**

Items 5.4.1 and 5.4.2 are being considered together.

* + 1. Art Basics

Certificate of Completion

Enhanced Noncredit

The Art Basics Certificate of Completion is provided for students through Coastline College's Special Programs and Services Career Options through Academic Support and Training (COAST) Program. Classes are taught by Special Programs faculty and mentored by field professionals.

During this four-semester program, students will learn the basics of two and three-dimensional artistic practices, stagecraft, and gallery exhibition. Classes are held at the Coastline College campus in Newport Beach, and utilizes the state-of-the-arts lab classrooms and prestigious Coastline Gallery.

Students graduating with an Arts Basics Certificate of Completion will be prepared for entry-level paid opportunities within the industry. These jobs include fine artist, artist assistant (drawing, painting, printmaking, photography, collage, ceramics, and sculpture) as well as exhibition assistant opportunities at galleries, museums and other exhibition sites. In addition to vocational options, students are encouraged to volunteer in their communities at local exhibition sites, fairs, festivals and participate in community stewardship activities.

Program Learning Outcomes

1. Demonstrate the skills and experience required to take part in basic vocational artistic, assistant and exhibition activities.
2. Independently recall and perform best practices while participating in work activities alone or with faculty, managers, staff, students, or customers.

**Required Courses**

Problem-Solving in the Workplace SPED C002N 40

Two-Dimensional Media SPED C071N 40

Employability Skills SPED C001N 40

Three-Dimensional Media SPED C072N 40

Applied Academics SPED C009N 40

Stagecraft SPED C073N 40

Voc Prep/Readiness SPED C061N 16-64

Exhibition SPED C074N 40

**Total Hours 296-344**

Originator: Katie Stubblefield

* + 1. Creative Arts Basics

Certificate of Completion

Enhanced Noncredit

The Creative Ats Certificate of Completion program is provided for students through Coastline College's Special Programs and Services COAST Program. Classes are taught by Special Programs faculty and mentored by field professionals.

During this program, students will learn the basics of entry-level art, music, and theater vocations. Classes will be held at the Coastline College campus in Newport Beach and locally throughout Orange County at appropriate training sites, including professional and community art, music, and theater traditional and nontraditional sites.

Students graduating with a Creative Basics Certificate of Completion will be prepared for many entry-level paid opportunities withing these industries. In addition to vocational options, students are encouraged to volunteer in their communities at local exhibition and performance sites and participate in community stewardship activities.

Program Learning Outcomes

1. Demonstrate the skills and experience required to take part in basic art, music, and theater vocational activities.
2. Independently recall and perform best practices while participating in creative (art, music and theater) work activities alone or with faculty, managers, staff, students or customers.

**Required Courses**

Music Performance Survey SPED C066N 40

Music Technology SPED C067N 40

Music-Organization/Management SPED C068N 40

Musical Performance SPED C069N 40

Introduction to Drama SPED C014N 40

Drama-Making it in the Business SPED C015N 40

Behind the Scenes-Theater Tech SPED C016N 40

Dramatic Productions SPED C017N 40

Two-Dimensional Media SPED C071N 40

Three-Dimensional Media SPED C072N 40

Stagecraft SPED C073N 40

Exhibition SPED C074N 40

Employability Skills SPED C001N 40

Problem-Solving in the Workplace SPED C002N 40

Applied Academics SPED C009N 40

Voc Prep/Readiness SPED C061N 16-64

**Total Hours 616-664**

Originator: Katie Stubblefield

**Motion to Approve: Curry, Fred (second: Shea, Nora). Approved.**

* 1. Program Revisions: Credit

**Effective Fall 2021**

**FROM TO**

This degree option is interdisciplinary and very broadly based. After consultation with a number of faculty members and department chairs, a number of courses were removed. It was felt that they did not fit into this category, then a number of courses were added, including the new Ethnic Studies courses.

* + 1. American Studies – Associate of Arts

Restricted Elective: Delete PSYC C116 – Child Growth and Development

 Delete PSYC C170 – Psychology of Aging

 Delete SOC C120 – Introduction to Gerontology

Restricted Elective: Add CMST C150 – Intercultural Communication

 Add ECON C110 – Economic Issues and Policy

 Add GEOG C150 – California Geography

 Add ETHS C122 – Chicano History

 Add ETHS C123 – History of Ethnic Minorities in the United States

 Add HIST C123 – History of Ethnic Minorities in the United States

 Add ETHS C106 – Cultural Diversity in Human Services

 Add HSVC C106 – Cultural Diversity in Human Services

 Add PSCI C160 – Law and Democracy

 Add SOC C185 – Analysis of Social Problems

 Add ETHS C233 – Racial and Ethnic Relations in America

 Add SOC C233 – Racial and Ethnic Relations in America

See CurricUNET for changes to department (from ENGL to HIST), description, PSLOs, career opportunities

Originator: Daniel Johnson

**Motion to Approve: Brown, Brandon (second: Neal, Tom). Approved.**

## ANNOUNCEMENTS

* 1. Curriculum Institute

July 7, 8, and 9, 2021. Held virtually. Registration now open. Early Registration $200 June 9, 2021 before 5:00 pm.

## ADJOURNMENT

Next Meeting: April 23, 2021

Due date for submitting proposals in CurricUNET for inclusion on the agenda: Monday, April 12, 2021 with proposals clearing Dean’s queue by Thursday, April 15, 2021.

*In accordance with the Ralph M. Brown Act and Senate Bill 751, minutes of the Coastline Curriculum Committee record the votes of all Members as follows: (1) members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*